

Pre-Match



Hello!

Today we will discuss our roles and responsibilities before the volleyball match.



First Referee

What are the first referee's responsibilities prior to the match?

Roles & Responsibilities (First Referee)

- NFHS: Rule 5-4 Article 1
- NCAAW: Rule 19.2.3
- USAV: Rule 7.1, 7.2, & 23.3.1

Roles & Responsibilities (First Referee)

5-4 FIRST REFEREE RESPONSIBILITIES

FIRST REFEREE RESPONSIBILITIES

 [Bookmark this article](#)

ART. 1 ... Prematch – The first referee shall:

- a. Be in uniform at the site of the match no less than 30 minutes before the starting time;
- b. Examine the competition volleyball to make sure it meets rule specifications, and make the final decision on the competition volleyball to be used;
- c. Inspect the court markings, net supports, net antennas, first referee's stand or other equipment. Measure net height;
- d. Establish nonplayable areas, and define any additional ground rules which might be necessary;
- e. Designate the official scorer, libero tracker, timer and line judges;
- f. Review specific duties with the second referee and line judges;
- g. Assign line judges to their positions;
- h. Call a captain(s) and the head coach from each team together at the officials table for a prematch conference by sounding a double whistle and raising a coin in the air;
- i. Check players for open wounds, bleeding or any blood on the uniform;
- j. Verify with each head coach that all teammates are wearing legal uniforms and equipment;
- k. During the prematch conference, conduct the coin toss between the head coaches and captains to determine which team shall have the choice of serving or receiving for the first set;
- l. Inform scorer which team will serve first.



Second Referee

What are the second referee's responsibilities prior to the match?

Roles & Responsibilities (Second Referee)

- NFHS: Rule 5-5 Article 1
- NCAAW: Rule 19.3.3, 19.3.5
- USAV: Not explicitly defined

In the absence of a second referee, these roles will be performed by the first referee.

Roles & Responsibilities (Second Referee)

5-5 SECOND REFEREE RESPONSIBILITIES

SECOND REFEREE RESPONSIBILITIES

 [Bookmark this article](#)

ART. 1 ... Prematch — The second referee shall:

- a. Be in uniform at the site of the match no less than 30 minutes before the starting time;
- b. Assist the first referee in prematch duties, collect each team roster during the timed prematch conference, and supervise the placement of the officials' table and team benches;
- c. Review specific duties and responsibilities with the scorer, libero tracker and timer;
- d. Verify the starting lineups have been entered correctly on the official scoresheet.

NOTE: The second referee has the sole responsibility to record both teams in starting floor position on his/her lineup card. The lineups submitted to the scorer from each coach are in serve order.

Roles & Responsibilities (First & Second Referees)



Game Balls

If applicable, then we should have multiple game balls which are legal by rule and pumped to the appropriate pressure.



R1 Stand

The first referee stand must be properly padded and secure. The contest shall not be played until this is confirmed.



Court Lines

The boundary lines, the center line, and the attack lines must be visible.



Bench Location

Each team's bench should go no further than the attack line extended and cannot extend into the substitution zone.



Scorers' Table

All lineup sheets, scoresheets, and libero tracking sheets should be at the table. We should have adequate writing utensils as well.



Obstructions

We must make sure that the playable areas and areas just outside of the playable areas are free of obstructions.

Roles & Responsibilities (First & Second Referees)



Obstructions

We must observe any potential ceiling obstructions and how they will factor into the match.



Timing Devices

If an electronic scoreboard is used for scoring and timing, we must check to see that it is properly functioning.



Net & Antenna

We must check to see that the net is set to the correct height and that the antennas are properly located perpendicular to the sidelines.



Net Posts

If applicable, then we must ensure that soft padding is applied to the net posts.



Other Officials

If applicable, then we should pre-game with other officials prior to the coin toss, but no later than the pre-match warmups.



Arrival Times

Recommended arrival times for matches for officials are usually 60 minutes for NCAA & 30 minutes for NFHS and USAV.



Pre-Match Conference

Many would call this the captains' meeting. You will see the reason behind the renaming momentarily.

Pre-Match Conference

- NFHS: Rule 5-4 Article 1h, 1j, 1k, 1l
- NCAAW: Rule 19.2.3.3
- USAV: Rule 23.3.1.2

In a deciding set, the coin toss that is conducted in the pre-match conference will be conducted by the second referee, if applicable.

Pre-Match Conference

NCAA (Women)	USA Volleyball	National Federation
<ul style="list-style-type: none">• Any team representative may attend pre-match and deciding set coin toss.• Home team designates their playing area for the first set one hour before the match.• Pre-match coin toss is for serve/receive only, and is called by the visiting team representative.• Deciding set coin toss is conducted near the scorer's table by the second referee; the toss is for serve/receive or playing area and is called by the home team representative.• The second referee communicates the results of the toss to the first referee by extending an outstretched arm on the side of the team to serve first and giving the appropriate signal indicating if teams will remain on their sides or change courts.	<ul style="list-style-type: none">• Team captains must attend both the pre-match and deciding set coin toss.• Both pre-match coin toss and deciding set coin toss are for serve/receive or choice of playing area.• Deciding set coin toss is conducted near the scorer's table by the first referee, or the second referee if designated.	<ul style="list-style-type: none">• Head coach and captain(s) must attend.• Home team selects playing area/bench for set #1 upon entering the facility.• Pre-match coin toss is for serve/receive only.• Deciding set coin toss is conducted at the official's table by the second referee; the toss is called by the home team playing captain and is for serve/receive or playing area.• The second referee communicates the results of the toss to the first referee by extending an outstretched arm on the side of the team to serve first and giving the appropriate signal indicating if teams will remain on their sides or change courts.



Other Officials

What are the line judges, scorers, assistant scorer, & timer's responsibilities prior to the match?

Roles & Responsibilities (Other Officials)

- NFHS: Rule 5-6, 5-7, 5-8, & 5-9
- NCAAW: Rule 19.4.3 (Scorer), Not explicitly defined for other officials
- USAV: Rule 25.2.1 (Scorer), 26.2.1 (Assistant Scorer), Not explicitly defined for other officials

Roles & Responsibilities (Scorer)

5-6 SCORER RESPONSIBILITIES

SCORER RESPONSIBILITIES

 Bookmark this article

ART. 1 ... Prematch – The official scorer shall:

- a. Be designated and report to the first referee no less than 20 minutes before the starting time;
- b. At the conclusion of the prematch conference, receive each team's roster from the second referee. When discovered, the scorer shall report any inaccuracies to either referee;
- c. No later than two minutes prior to the end of the prematch warmup and no later than one minute prior to the subsequent sets, enter on the scoresheet the uniform numbers of the starting players in the proper service order. Prior to each set of the match, the scorer shall provide the second referee with a lineup, which lists the players' numbers and the serving order of each team. This information shall be made available to the libero tracker;
- d. Print the first referee's and second referee's names on the official scoresheet.

Roles & Responsibilities (Scorer)

<p>63. Lineups due for first set</p>	<ul style="list-style-type: none"> • At the three-minute mark on the countdown clock timing the warm-ups. • If used, the libero's number must be entered on lineup sheet for each set. 	<ul style="list-style-type: none"> • Two minutes before end of timed warm-up period. • If one Libero is used, Libero number must be entered on lineup sheet for each set. If two Liberos are used, Libero numbers are entered on lineup sheet for the first set and are designated for the match. 	<ul style="list-style-type: none"> • Two minutes prior to end of timed warm-up period. • If used, the libero's number must be marked on lineup sheet for each set.
<p>64. Lineups due for subsequent sets</p>	<p>At least 30 seconds before the expiration of the interval between sets.</p>	<p>At least 30 seconds before the expiration of the interval between sets.</p>	<p>No later than one minute remaining in the timed interval.</p>
<p>65. Penalty for late lineup</p>	<p>Delay sanction. After an additional 30 seconds, a delay penalty is issued. Another delay penalty for each additional 30 seconds. Set is defaulted five minutes after the proper submission time.</p>	<p>Delay sanction.</p>	<ul style="list-style-type: none"> • <u>If a lineup is not submitted two minutes prior to the timed prematch warmup or with one minute remaining in the timed interval or intermission, an unnecessary delay/yellow card warning is assessed.</u> • <u>If the lineup has not been submitted by the end of the timed prematch warmup or by the end of the timed interval or intermission, an unnecessary delay/red card penalty is assessed.</u>

Roles & Responsibilities (Scorer)

	NCAA (Women)	USA Volleyball	National Federation
66. Change in lineup after submitted	For set one, lineups may be changed until the one-minute mark on the clock timing the warm-ups. Within one minute of set one, and for all other sets, must use substitution.	Once the lineup sheet has been delivered to the second referee or scorer, no change in lineup may be authorized without a regular substitution.	A lineup submitted early may be changed up to the two-minute mark prior to the first set and up to the one-minute mark prior to each subsequent set. Changes after lineups are due must be made by substitution.
68. Duplicate numbers in starting lineup	The team must use a substitution to change one of the duplicate numbers.	One of the duplicate numbers must be changed. The team is not charged a substitution. No other changes may be made to the lineup.	The team must use a substitution to change one of the duplicate numbers.

Roles & Responsibilities (Libero Tracker)

5-7 Libero Tracker Responsibilities

Libero Tracker Responsibilities

 [Bookmark this article](#)

ART. 1 ... Prematch – The libero tracker shall:

- a. Be designated and report to the first referee no less than 20 minutes before the starting time;
- b. Enter on the tracking sheet the starting players in the proper service order, when this information is received from the scorer.

Roles & Responsibilities (Libero Tracker)

<p>69. Libero number listed as a regular player in the starting lineup</p>	<p>The lineup may be corrected in one of two ways:</p> <ol style="list-style-type: none"> 1. Change the listed libero with the duplicate number to a different legal number. 2. Use a substitution to change the starting player to a different legal number into that position. 	<p>The lineup may be corrected in one of two ways:</p> <ol style="list-style-type: none"> 1. Change the listed libero with the duplicate number to a different legal number. 2. Change the starting player to a different legal number into that position. No substitution will be charged to fix the duplicate number. <p>No other changes are allowed to the lineup.</p>	<p>The lineup may be corrected in one of two ways:</p> <ol style="list-style-type: none"> 1. Change the listed libero with the duplicate number to a different legal number. 2. Use a substitution to change the starting player to a different legal number into that position.
<p>70. Libero number not listed on lineup sheet</p>	<ul style="list-style-type: none"> • If a libero is not designated on the lineup sheet for a set, the coach may, without delay, indicate to the second referee the player's number who will be playing libero. This designation must be made before the set begins. • If the lineup lists a libero number that no team member is wearing, the team must play without a libero for that set. 	<ul style="list-style-type: none"> • The team may immediately designate a Libero, and this number is recorded on the line-up sheet, score sheet, and libero tracking sheet. This designation must be made before the set begins. • If the lineup lists a Libero number that is not on the roster, the team may correct the lineup. If rosters are not used, the team may re-designate a new Libero. 	<ul style="list-style-type: none"> • If a libero is not designated on the lineup sheet for a set, the team may not use a libero for that set. A libero may be designated for subsequent sets. • If the lineup lists a libero number that no team member is wearing, the team may correct the lineup.

Roles & Responsibilities (Timer)

5-8 TIMER RESPONSIBILITIES

TIMER RESPONSIBILITIES

 [Bookmark this article](#)

ART. 1 ... Prematch — The official timer shall:

- a. Be designated and report to the first referee no less than 20 minutes before the starting time;
- b. Test the timing device to be certain it is in proper working order;
- c. Time the prematch warm-up period.

Roles & Responsibilities (Timer)



NFHS

Warmups are timed by the timer. In the timer's absence, it may assigned to the second referee by rule.



NCAA

Warmups are timed by the second referee by rule.



USAV

By rule, the first referee may request the second referee to time the warmups.



Pre-Match Times

What are assigned times for Pre-Match?

Pre-Match Times (NCAA-W)

9.1 Pre-Match Protocols

9.1.1 Standard Protocol

The competition court must be set up and available at least one hour before the scheduled match time. The protocol to be followed is:

Table 2: Pre-Match Protocol
(Example for a 7 p.m. match)

Time Allotted	Actual Time	Visible Clock	Protocol
:41	6—6:41	:60—:19	Court available for shared warm-up
	6:30	:30	Coin toss
:04	6:41—6:45	:19—:15	Visiting team court
:04	6:45—6:49	:15—:11	Home team court
:05	6:49—6:54	:11—:06	Visiting team court
:05	6:54—6:59	:06—:01	Home team court
	6:57	:03	Lineups due, may be changed until :01
:01	6:59—7:00	:01—:00	Team huddle/Announcements
	7:00	:00	Match begins with national anthem and introductions

Pre-Match Times (NCAA-M)

Appendix D • Match Protocol

Single-Match Protocol

Game Clock	Time Allotted	Protocol
60	20	Shared warm-up; no crossover
40	15	Split court; serve and pass with controlled hitting
30		Coin toss
25	5	Visiting team court
20	5	Home team court
15	5	Visiting team court
10	5	Home team court
5		Line-ups on end line; National Anthem
0		Start

Multiple Match Protocol

The completion court will be available 40 minutes prior to the schedule match time. If there is less than 40 minutes, the court will be available approximately 10 minutes after the previous match concludes.

Game Clock	Time Allotted	Protocol
40	15	Split court; serve and pass with controlled hitting
30		Coin toss
25	5	Visiting team court
20	5	Home team court
15	5	Visiting team court
10	5	Home team court
5		Line-ups on end line; National Anthem
0		Start

Pre-Match Times (USAV)

WARM-UP PROTOCOL

For Junior competition, when one (1) Team has exclusive use of the court, the other Team must either be at its Team bench or out of the playing area. Warming up with balls at the Team bench or in the spectator walkways is not permitted.

Primary Warm-up Protocol - (5-4-4): - For all Teams in their first Match of a round of play.

- Five (5) minutes of shared court time for ball handling; and
- Four (4) minutes of exclusive court time for the serving Team;
- Four (4) minutes of exclusive court time for the receiving Team.
- There will be no shared hitting time.

Secondary Warm-Up Protocol (2-4-4): For all other Matches within the round of play.

- Two (2) minutes of shared court time for ball handling; and
- Four (4) minutes of exclusive court time for the serving Team; and
- Four (4) minutes of exclusive court time for the receiving Team.
- There will be no shared hitting time.



Warmups

What are our roles and responsibilities during warm-ups?

Warmups



First Referee

Roles outlined on Pages 9 and 10 of this presentation. Introduce yourself to the coaches with your second referee, if applicable.



Second Referee

Roles outlined on Pages 9 and 10 of this presentation. Introduce yourself to the coaches with your first referee, if applicable.



Line Judges

First referee will decide on LJ1 and LJ2. It is recommended to take your positions during warmups and prepare your eyes.



Other Officials

The second referee should discuss procedural matters with the scoring table officials. The second referee should establish how the team will best communicate with one another.



Lineups

The second referee should distribute the lineup sheet & collect the lineups from each team. This would be a great time for both first and second referees to introduce yourselves.



Observation

The first and second referees should observe both team warmups. It can give you an idea about the players and their abilities for the upcoming volleyball match.



Before The First Serve

What are our roles and responsibilities
prior to the first serve?

Before The First Serve



Line Judges

If applicable, the LJs will take one of the game balls and make their way to a position a few feet away from their normal position.



Second Referee

The second referee will check the lineups for each team. The R2 ensure that the correct players are on the court in the correct alignment.



Other Officials

The scorer and assistant scorer will double check the lineups with the second referee.



Second Referee

After ensuring the correct lineups and alignments for both teams, the second referee will toss or roll the game ball to the serving team and communicate READY to the R1.



Line Judges

If applicable, the LJs will distribute their game ball to the ball shaggers when the R2 distributes the game ball to the serving team. At this point, the LJs will take their normal positions.



First Referee

The first referee will observe the lineups being checked by the second referee. The R1 will acknowledge the captain for each team. The R1 will beckon for the first serve when the R2 communicates the READY signal.



“Overlapping”

There are several roles and responsibilities in our pre-match that will also occur between sets.

Before The First Serve



Line Judges

If applicable, the LJs will take one of the game balls and make their way to a position a few feet away from their normal position.



Second Referee

The second referee will check the lineups for each team. The R2 ensure that the correct players are on the court in the correct alignment.



Other Officials

The scorer and assistant scorer will double check the lineups with the second referee.



Second Referee

After ensuring the correct lineups and alignments for both teams, the second referee will toss or roll the game ball to the serving team and communicate READY to the R1.



Line Judges

If applicable, the LJs will distribute their game ball to the ball shaggers when the R2 distributes the game ball to the serving team. At this point, the LJs will take their normal positions.



First Referee

The first referee will observe the lineups being checked by the second referee. The R1 will acknowledge the captain for each team. The R1 will beckon for the first serve when the R2 communicates the READY signal.

Thanks!

Any questions?

Credits

Special thanks to all the people who made and released these awesome resources for free:

- Presentation template by [SlidesCarnival](#)
- Photographs by [Unsplash](#)